



**Erosion and Sediment Control /
Stormwater Management Permit**
City of Dunes City
82877 Spruce Street
PO Box 97, Westlake OR 97493

Phone: 541.997.3338

Fax: 541.997.5751

E-mail: permits@dunescityor.com

PW Permit #	Permit Fee \$
Paid by: Card / Cash / Check	Check #
Received By:	Issued By:
Date Received:	Date Issued:

TYPE OF WORK			Plan Review	
New construction	Demolition	Addition / Remodel	No Erosion and Sediment Control Plan is required for all land disturbances including vegetable gardens and orchards which:	
CATEGORY OF CONSTRUCTION			<ol style="list-style-type: none"> Comprise an area of less than 4,000 square feet or proposes to move less than 50 cubic yards and; Does not disturb land within 100 horizontal feet of the high-water level of any lake; and Does not occur on lands having slope of 15% or greater 	
1-and 2-Family Dwelling	Commercial/industrial	Multi-family		
JOB SITE INFORMATION AND LOCATION			DESCRIPTION OF WORK	
Job site address:				
City / State / Zip:				
Project name:				
Subdivision:				
Map & Tax Lot #				
PROPERTY OWNER			Please Circle One of the Three Levels of Erosion and Sediment Control Plans: *See Ordinance NO. 233 for Descriptions*	
Name:			1. Simple ESCP (Does Not Require Professional Engineering)	
Address:			2. A Standard ESCP (Requires Professional Engineering)	
City / State / Zip:			3. Expedited ESCP	
Phone:		Fax:		
CONTRACTOR			Department Approval - Initial & Date	
Business name:			Building Dept:	
Address:			Other:	
City / State / Zip:				
Phone:		Fax:		
CCB License #		DCBL#		
Authorized Signature:			Erosion Control Permit Fees	
Print name:		Date:	Permit Fee	\$100.00
<p>This permit application expires if a permit is not obtained within 180-days after it has been accepted as complete. Permits are non-transferable and expire 180-days from issuance or last inspection.</p> <p>A site plan is required to be submitted with this permit application.</p>			Engineered Plan Review Fee	\$
			Expedited Fee	\$
			Building Surcharge (greater of 7% or \$25.00)	\$
			Total Due	\$



EROSION AND SEDIMENT CONTROL PLAN PERMIT

For all land disturbances which comprise an area of greater than 4,000 square feet or propose to move more than 50 cubic yards of material or any situation when sediment transport has occurred across property lines, an Erosion and Sediment Control Plan (ESCP) is required. ESCP approval is required by inspectors defined in Section 141.004 of the Dunes City Code of Ordinances (DC Code).

In all cases of land disturbance as defined in DC Code and prior to the commencement of any land disturbance, the responsible party must submit an Erosion and Sediment Control Plan to Dunes City for approval. The ESCP shall accompany any application for Excavation and Grading Permit required by Dunes City. Submission of the ESCP must be accompanied by the payment ESCP Review Fees as noted on the Erosion and Sediment Control/Stormwater Management Permit.

A simple ESCP does not require professional engineering but is an outline including and addressing the requirements and includes a general plan with drawings of the site. A simple ESCP shall be used for planned land disturbance of greater than 4,000 square feet or greater than 50 cubic yards, with slopes of less than 15% and where no portion of the land disturbance occurs within 100 horizontal feet of the high water level of any lake.

A standard ESCP shall be prepared and stamped by a Qualified Professional which includes scale drawings of the full site and detailed plans for erosion control. The standard ESCP must be accompanied by a full set of drawings according to the current Oregon Department of Environmental Quality Manual and any standards contained herein. In all cases the drawing shall indicate all slopes where the slopes are 15% or greater and will identify a 100 horizontal foot setback from the ordinary highwater level of any lake.

All ESCPs shall address the following standards:

1. Specific measures to prevent erosion and sediment transport are to be included in the plan.
2. The plan is designed to limit land disturbance of natural topography and soils.
3. The site design plan will seek to preserve native vegetation, healthy trees and ground cover.
4. Activities will be scheduled to avoid land disturbance during periods of heavy rain.
5. Measures are specified to stabilize disturbed soils if land disturbance activities cease for any extended period of time.
6. Measures are specified to delineation and protection of wetlands, riparian or shoreland (zones) on the parcel.
7. Control measures are included for site access points to prevent tracking of sediments off-site by any equipment.

Erosion and Sediment control plan submission requirements.

1. A description of the project, including the name, address, telephone number, e-mail address, if any, of the property owner, the map and tax lot number, street address, if any, on the site.
2. A drawing of the lot, showing planned area of ground disturbance, riparian areas and waterways. **This drawing must be to scale for a standard ESCP.**
3. A schedule of activities designed to minimize land disturbance during wet weather.

4. The manner and method of covering or otherwise protecting bare soil during wet weather.
5. A manner and method of controlling perimeter erosion.
6. The site entrance and exit sediment control manner and method.
7. The designation of an on-site representative, including name, business name, address and contact telephone numbers and e-mail address, if any.

Inspections are Required

All ESCPs shall be inspected as follows:

1. Roads and driveways that require an ESCP will be inspected by the City Engineer.
2. Standard ESCPs will also be inspected by the City Engineer.
3. Simple ESCP will be inspected by the Planning Official or authorized City Representative.

Correction of ineffective measures and expedited ESCPs.

1. If the implementation of the approved ESP, based on an inspection of the site by the appropriate inspector, does not fulfill the requirements of the approved ESCP, the City shall require immediate compliance with remedial action to be completed within seventy-two(72) hours.
2. In the event that visible amounts of sediment have be inadvertently deposited on adjacent property, roadways, in a wetland, stream or lake, the property owner or his designee shall take remedial actions within seventy-two (72) hours to mitigate the inadvertent deposit and must notify the City within the same time period.
3. If the City finds that significant amounts of sediment have been deposited on adjacent property, on roadways, in a wetland, steam or lake, the property owner has forty-eight (48) hours to correct the problem in consultation with the City or be in violation.
4. In the event that the above remedies are ineffective, a modified and expedited ESCP shall be provided within five (5) working days after written notification by the City. This ESCP shall be created in consultation with the City Engineer. This expedited ESCP shall address measures for immediate erosion concern as well prevention of future episodes. The property owner and/or responsible party shall implement the expedited ESCP within five (5) working days of approval.
5. The property owner and /or responsible party shall reimburse the City for any and all fees and costs incurred by the City in conjunction with any corrective measures. Payment of such reimbursement shall be made with thirty (30) days of invoicing by the city. Failure to make such reimbursement within the time frame indicated may result in referral of the matter to the Code Enforcement Officer.

Enforcement

Failure to carry out the conditions and standards of erosion and sediment control shall be unlawful and a civil infraction subject to the enforcement provisions of Chapter36 of Dunes City Code.

In addition to penalties imposed under Chapter 36 of the Dunes City Code, the Code Enforcement Officer may enforce the following mitigating measures:

1. Issue a Stop Work Order or suspend any development or building permit on the subject property or deny occupancy of the subject property until erosion control measures have been installed properly and maintained in accordance with DC Code.
2. In the event costs are incurred by Dunes City to mitigate problems of erosion or sediment transport caused by the inadequacy of an ESCP or its application, all costs and penalties must be paid in full by

the property owner and/or responsible party before work is resumed, permits reinstated or occupancy permitted. In the event the costs incurred by Dunes City are not reimbursed to the City within thirty (30) days of issuance of a Finding and Order of Violation pursuant to Chapter 36 of the DC Code, development or building permits can be revoked by the City and a lien may be issued on the property.

3. The owner of the property from which the erosion and/or sediment transport occurs, together with any person or parties who cause such erosion, shall be responsible for mitigating the impacts of the erosion and for preventing future erosion. A property owner shall not be held responsible for the products of erosion or sediment transport that originate on other properties.

For a full disclosure of the above, please visit our website at: www.dunescityor.com under the ordinances tab and select Ordinance No. 233

By signing below, I fully understand the responsibilities of obtaining an Erosion and Sediment and Stormwater Management permit.

Property Owner Name: _____

Address: _____

Phone Number: _____ e-mail(if available) _____

Contractor Company Name: _____

Address: _____

Phone Number: _____ E-Mail: _____

CCB Number: _____ DCBL# _____

Authorized Representative (please print) _____

Signature: _____ Date: _____